



Ohio Breastfeeding Alliance – *Human Milk for Human Health*

Meeting Minutes for October 8, 2014, Board Conference Call, beginning at 12 pm

Present: Ann Davis (secretary), Lori Nester (Chair, R3 Rep), Jennifer Foster (Treasurer), Mary Burton (R6 Rep).

Excused: Sylvia Ellison (R2 Rep), Terri Rutz (R1 Rep), Jill Davis (R4 Rep).

Not Present: Pam Edenfield (R6 Alternate).

Approval of Minutes: The Meeting Minutes for the August 27 and September 10, 2014 Board Calls were presented for approval. No corrections were proposed. Jennifer motioned to approve both minutes together, and Ann seconded. The motion was approved unanimously. The minutes will be posted to the website.

Ann made a note of Terri Hazen's resignation, submitted to the board on September 1, 2014. Terri is willing to act on behalf of her region if needed until a replacement is found, but is unable to commit to being a board member.

Treasurer's Report: Jennifer will submit a treasurer's report when she can reconcile the account as it was off \$7.23 when she was trying to complete it. She will email a report to the board at a later date. The bank balance currently is \$6528.47. \$1185.59 is OBA funds, the rest is funds from the USBC grants and subcontracts. There were two new member dues this past month.

Chronic Disease Plan: ODH did agree to be a partner in the plan to promote participation in a Baby-Friendly Steps recognition program similar to the North Carolina Global model. The official announcement of how the strategies will be executed will be at the Infant Mortality Summit on December 4th. We are still awaiting further details so that we can plan what OBA can do as part of rolling the plan out, and how we can execute the strategies involved. One suggestion is to add to a spreadsheet begun by Jennifer and Lori about where hospitals stand on beginning and/or completing any BFHI Steps, and what resources are available in each county to support those efforts on Steps 3 and 10, to determine how we can help the hospitals move forward. This year education efforts will be directed towards Step 4? which focuses on skin-to-skin for the first hour after birth. Some concern was expressed about ODH being slow to release and set up details about their training on skin-to-skin since it might conflict with hospital plans and budgets for training they may be planning separately from the ODH program. Jennifer suggested gathering people from regions across Ohio to brainstorm how we can assist hospitals in working on the steps they choose. Lori noted that all WIC clinics should have a list of what resources are available in their county, and Lori will try to collect that information to add to the spreadsheet. Supporting links for resources are already up on the OBA website for healthcare professionals. We can improve the website as an information headquarters for hospitals and clinics. Jennifer and Ann also suggested forming a workgroup/committee on legal and workplace issues with two new members of OBA, Amy Cashman and Latha Srinivasan, who are interested in providing their expertise and support to OBA on those issues. This would help address issues under Step 10. Jill and Mary met Latha at the USBC national conference and they talked at that time about having her assist

OBA. Lori suggested inviting them to the December 3rd meeting to take place in roundtables on their topic of interest. Lori clarified some information on the spreadsheet was incorrect, and she is sending out a revised spreadsheet.

Lori reported we are officially on the list of groups holding meetings before the Infant Mortality Summit, so we are confirmed to have meeting space for December 3rd, from 8 am to 3 pm. A schedule and agenda need to be set, and OBA Members contacted with adequate notice before this meeting. Resources close to the convention center were discussed. No agenda or schedule was set at this time. It was suggested to have an OBA General Meeting in order to get the amended Articles of Incorporation approved. Part of the time should also be dedicated to a joint meeting to go over details of the Chronic Disease Plan breastfeeding objective and strategies. It was suggested to have an early Meet and Greet, then have a General Meeting, then have a board meeting afterwards, in order to review the actions and input from the Member meeting. About 1 pm, Lori is anticipating a joint meeting with OLCA regarding the CDPP breastfeeding objective. Mary and Jennifer asked if an in-person meeting was possible in November, before the December meeting, in order to finalize the drafts of Articles and/or Bylaws, and if a 30 day timeframe was needed before a vote could be held. Ann stated that there is no timeframe requirement, but adequate notice should be given, and the first step is that the board must approve something to show to the Members in order to put them to a ballot. It was agreed to have a discussion via email about questions board members have about the drafts that Lori and Ann drew up in September.

Continuity of Care project: Jennifer asked about how remainder funds might be used to continue to support programs begun at Best Fed Beginnings hospitals. The answer was not known. Terri Rutz, project manager, will be writing her final report in 2015. Terri applied for and received an extension that USBC is granting to most of the programs that are continuing some of their work.

Capacity Building: Lori and Ann worked on drafts for Articles of Incorporation and Bylaws revisions in a meeting September , which were sent around to board members for input and comment. No news on working with Tina Carderelli yet on governance issues. Mary is continuing to work on the paper form for registration, and it was discussed if a printed form was needed, or if a brochure/postcard/flyer would work to direct people to use the website membership form. Mary suggested purchasing nail files with our logo as a giveaway to remind people about OBA. It was agreed to pursue this idea.

The draft of the Articles was briefly discussed, and Ann read the differences in the text from the intern's draft to their draft. Two changes were discussed about the purpose statement and the location information. Per a question from Jennifer, Ann confirmed after the call that the registered address with the Secretary of State is Ann's address, not Jennifer's address, although copies were sent to Jennifer. Our location with the Secretary of State is still stated as Athens, Ohio, and Ann is listed as statutory agent, also referred to as domestic agent. Jennifer asked about the intern's copy referencing the board approving the changes at the end of the document, and whether a Member vote was needed. Ann clarified that the board must approve the draft, but the Members must vote on the amended Articles for them to be put in force. Ann asked Lori to contact the intern to confirm how we should title the amended Articles, as to if they need to be formally referred to as 'amended' in the title, and if the names serving as executive committee should refer to the initial executive committee instead of the current executive committee. Ann asked Lori to check with the legal intern for answers to the questions about the Articles, and to perhaps schedule a short meeting to approve the Articles so we can present them to the membership as soon as possible. Lori agreed to follow up with the ONU law clinic intern.

Lori asked if there was any further business, and none was presented. Lori asked for a motion to adjourn; Mary motioned to adjourn and Jennifer seconded, and the motion was passed unanimously.

Respectfully submitted by Ann Davis, Secretary
November 10, 2014