

Ohio Breastfeeding Alliance

Minutes of May 2013 Board Phone Conference Meeting

Taking place at 10 am, Friday, May 10, 2013

Present on Call: Pam Edenfield, Dee Keith, Lori Nester, Sylvia Ellison, Madonna Fasimpaur, Ann Davis, Jennifer Foster, Terri Rutz, Krystal Bowden. Not present: Mary Burton (alternate), Barbara Greenfield. A quorum of the Leadership Board members was present.

Recording Minutes: Ann Davis, Secretary

Agenda Items: Operational

Approval of 4/15/2013 minutes. Acceptance of minutes was motioned by Pam, seconded by Jennifer. There were no objections, and the minutes of 4/15/2013 were approved. The minutes of several past meetings remain to be approved, and Ann Davis will send out new copies of the past minutes to be approved at a later date.

A resolution was proposed by Sylvia to confirm full board membership and rights for representatives for Region 3 and Region 6, despite those representatives not meeting the bylaws requirement of 6 months membership in OBA. Jennifer confirmed that she has received a signed membership form and check from Mary Burton, confirming her Declaration of Support for OBA. It was noted that Lori has been on the board since January 2013, when her dues were sent in and her Declaration of Support received. Madonna stated that the board should follow the bylaws, even if votes are missed. Sylvia stated that it was not good practice for regions to have an appointed representative but not have voting rights, especially going forward into the Continuity of Care/Capacity Building (CoC/CB) project.

Proposed resolution: For current Regional Representatives and alternates who have been appointed by and are serving their region, the exception be made to the six month membership requirement and full voting rights be extended to those representatives and alternates.

Jennifer moved that the resolution be accepted, seconded by Pam. Voting Yes: Sylvia, Ann, Jennifer, Pam. Voting No: Madonna, Dee, Krystal. Motion passed. Madonna commented that we need to have a discussion on the status of the bylaws and the work of the bylaws committee.

A resolution was proposed to confirm Krystal Bowden to fill the Region 7 representative seat vacated by the retirement from the board of Michele Biddlestone, per OBA Bylaws Article 5.8. Krystal agreed to represent Region 7. There being no objections, the resolution was adopted by consensus.

A resolution was proposed to confirm the necessity of all OBA board members being paid members of OBA. Dee receives confirmations of payment from PayPal and stated she believes all board members are currently paid. It was requested that she forward those records to Jennifer and Ann for confirmation. No action on the motion was taken.

Report: A report on the Continuity of Care/Capacity Building project in support of Best Fed Beginnings hospitals in Ohio was given. On May 2, 2013, USBC representatives Megan Renner, Kinkini Banerjee, and Emily Taylor initiated a phone meeting with OBA board members to answer any questions about the awarding of the CoC/CB project grant. The contract and objectives were discussed in detail to ensure OBA is clear on expectations. It was agreed that the direction of the project can be split between two directors, one for the Continuity of Care section and one for the Capacity Building section, especially as OBA has a large amount of Capacity Building work to do, and the split will facilitate the focus of one

person on the CoC section. It was suggested at that time that Terri Rutz could be proposed as the CoC project director and Lori Nester could be proposed as the CB project director. Those proposals were brought to the OBA Board during today's meeting and confirmed by consensus of the OBA Board. During the May 2 phone call, details of the Capacity Building project requirements to subcontract with Tina Carderelli for board building needs were assessed. Sylvia will be in contact with Tina to get proposed dates and to facilitate scheduling the board building meetings. Regional reps are asked to be in touch with their regional members and talk with them about how they would like to see OBA function, and what we can do to support their work supporting breastfeeding.

Report: Ann Davis outlined the discussions she has been having with Megan Renner via email about OBA bylaws and the Bylaws Revision Task Force. Megan will be joining the Task Force to aid in bringing OBA bylaws into best practices for coalitions. Mary Burton is also joining the Bylaws Task Force.

Report: Jennifer outlined the transition of the treasurer position from Mary Wales to herself. This transition is still ongoing; Mary is traveling in May and will not be able to complete her part in the transition until after May 18. Mary and Jennifer will not need to be at the same bank together, but will need to transfer OBA treasurer records to Jennifer.

Report: Ann outlined the transition of the secretary position from Sylvia to Ann. There currently is an absence of knowledge about who is a current member of OBA due to the database not being maintained and records not being passed on as needed. Dee and Mary Wales had reconstructed a database of members but the computer file is currently lost due to computer failures.

The Ohio Department of Health has invited us to come to Columbus for the June 11 2013 USBC national webinar and regional calls. It might be possible for OBA board members to meet around that meeting, or at the next OLCA meeting. The possibility of meeting in person was discussed and agreed to be important. Considerations need to be given to members who have to schedule days off for in-person meetings 12 weeks in advance.

All agenda items being discussed, a motion was made to adjourn the meeting by Jennifer, seconded by Dee, and accepted by all. The meeting was adjourned at approximately 12:05 pm.

Respectfully Submitted by Ann Davis, 6/10/2013.
Corrected by Ann Davis, 7/9/2013